



# Charging and Remissions Policy

Riverley Primary School aims to recognise the uniqueness of each child and develop her/him to the full, regardless of gender, race, religion, social background or additional needs. As proud members of the Griffin Schools Trust, our belief in Proud Traditions, Wide Horizons and High Achievement underpins all aspects of school life.

The school policy on charging for activities will aim to ensure that no child is excluded from an activity because of the inability or unwillingness to pay on the part of the parent/carer.

Those activities for which a charge may be made are governed by the Education Act 1996 and with reference to the Department for Education document 'Charging for school activities'.

## 1 Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

- 1.1 School trips or visits that enrich the curriculum and educational experiences of the children are free.
- 1.2 The school may invite parents to contribute to the cost of some trips. All contributions are voluntary and do not exceed £3.
- 1.3 The school may fundraise to avoid the need for voluntary contributions.
- 1.4 This school may organise additional activities, which require voluntary contributions from parents. These activities are known as 'optional extras'. The list, which is not exhaustive, might include:
  - visits to museums;
  - sporting activities that require transport activities;
  - outdoor adventure activities;
  - visits to the theatre;
  - school trips abroad;
  - musical events.

## 2 Residential visits

- 2.1 If the school organises a residential visit in school time or mainly school time that is to provide education directly related to the National Curriculum, we do not make any charge for the education or the travel expenses.



### **3 Music tuition**

- 3.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 3.2 There is no charge for individual or group music tuition if this is part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons.

### **4 Other charges**

- 4.1 Charges may be made for any materials, books, instruments or equipment where a parent wishes their child to own them.

### **5 Remissions**

In order to remove financial barriers from disadvantaged pupils, the Governing Body has agreed that activities and visits, where charges can be made legally, will be offered at no charge or a reduced charge to parents. The Pupil Premium Grant is used to part fund educational activities.

### **6 Additional considerations**

The Governing Body recognises its responsibility to ensure that the offer of activities and educational visits does not place an unnecessary burden on family finances. Even when our activities are free, we are aware that suitable clothing and packed lunches may need to be provided by parents. To this end we will try to adhere to the following guidelines:

- where possible we will publish a list of visits at the beginning of the school year so that parents can plan ahead;
- where possible we support if pupils require specific equipment/ clothing;
- Pupils in receipt of Free School Meals are offered a free packed lunch prepared by our catering team.

### **Clubs**

All activity clubs are offered free of charge and are aimed to enhance the aspirations, opportunities and experiences of pupils. The Griffin Schools Trust's commitment to Wide Horizons ensure that we guarantee pupils free clubs and consult with pupils about which clubs to offer. All staff lead a club; all pupils take part in clubs.

### **Childcare**

Where parents require childcare before or after school a small charge may be made to cover the cost of staffing and/ or catering costs. These charges will be kept to a minimum.